



# Department of ADMINISTRATIVE SERVICES Job Postings



## Department of Children and Families JOB OPPORTUNITY Children Services Worker – Durational

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

**Open To:** Public

**Location:** Albert J. Solnit Children's Center - South Campus in Middletown, CT

**Job Postings:** **#VB116318S** – 64 hours biweekly, Hospital program / Sachem Unit, 1<sup>st</sup> shift (7:00 am – 3:30 pm)  
Schedule: week 1 Friday, Tuesday & Wednesday off & week 2 Saturday, Sunday & Wednesday off  
Salary: \$24.47 - \$34.35 hourly  
*This is a temporary durational position not to exceed and may be less than 6 months.*

**#VB116317S** – 80 hours biweekly, PRTF program / Quinnipiac Unit, 2<sup>nd</sup> shift 2:45 pm – 11:15 pm)  
Schedule: week 1 Friday & Tuesday off & week 2 Saturday & Tuesday off  
Salary: \$51,087.00 - \$71,725.00  
*This is a temporary durational position not to exceed and may be less than 6 months.*

**Closing Date:** 07/11/2017

### PURPOSE OF CLASS:

In a state child care facility or program this class is accountable for performing a full range of basic counseling and custodial activities for residents.

### EXAMPLES OF DUTIES:

Counsels and advises residents individually on such matters as purpose of institutionalization, problems, progress in unit and placement plans; participates in maintaining a therapeutic milieu by meeting psychological and physical needs of residents; oversees daily living activities to insure proper care of residents; teaches residents in unit self-support skills such as basic money management, daily living habits, hygiene, etc.; dispenses rewards to residents as a result of behavior; oversees recreational activities for residents; writes reports of significant events in unit such as runaways and accidents; checks temperatures of residents and dispenses selected medications; records daily activities in log book; escorts residents to destinations on and off grounds, to and from meals, class, infirmary, court, placements, etc; disciplines children who are acting out and follows up with appropriate action; attends staff meetings and training sessions to improve treatment and therapy skills; performs related duties as required.

### MINIMUM QUALIFICATIONS REQUIRED

#### KNOWLEDGE, SKILL AND ABILITY:

Knowledge of human behavior and emotions; knowledge of behaviors characteristic of clients with emotional and/or behavioral disorders; knowledge of proper procedures in threatening or emergency situations; considerable interpersonal skills; ability to foster self-worth and self-identity in clients; ability to counsel and motivate clients in coping with problems and setting achievable goals; ability to use good judgment and assess situations.

### EXPERIENCE AND TRAINING:

#### General Experience:

Two (2) years of paraprofessional experience in an applied treatment program for emotionally disturbed, delinquent, behaviorally disordered, educationally deficient or intellectually disabled children or youth.

**Substitutions Allowed:**

1. An Associate's Degree in the health, human services or mental health areas may be substituted for the General Experience.
2. Thirty (30) college credits in a course of study leading to a Bachelor's Degree in the behavioral sciences may be substituted for one (1) year of the General Experience.

**SPECIAL REQUIREMENTS:**

1. Incumbents in this class may be required to be bilingual or fluent in American Sign Language
2. Incumbents in this class may be required to possess and maintain a valid Motor Vehicle Operator's license.
3. Incumbents in this class may be required to travel.

**WORKING CONDITIONS:**

Incumbents in this class may be required to lift or restrain residents and may have significant exposure to risk of injury from assaultive and/or abusive residents.

**Note:** The filling of this position shall be in keeping with established reemployment, transfer, promotion, and SEBAC employment obligations. Include the specified posting number on all application materials.

**Application Instructions:** Current DCF employees having permanent status in this classification must submit an 1199 Lateral Transfer Request form. All others must submit a [CT-HR-12](#) (State application), resume, letter of intent, three (3) letters of supervisory reference, original transcripts and a copy of any license or certification required to the address indicated; state employees must submit their two most recent performance appraisals in lieu of references. ***Please specify the posting number on all application materials.*** Incomplete application packets will not be considered. The filling of this position shall be in keeping with established reemployment, transfer, promotion, and SEBAC employment obligations.

**Albert J. Solnit Children's Center - South Campus**  
**915 River Road**  
**Middletown, CT 06457**  
**Attn: Lizette Basile – Human Resources**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact Victoria Brothers at 860 704 - 4224 or [victoria.brothers@ct.gov](mailto:victoria.brothers@ct.gov).